



ASSISTANT MANAGER

JOB BRIEF

ASSISTANT MANAGER



HIGHLY COMPETITIVE SALARY

COULD YOU HELP TO MANAGE A
REMARKABLE DESTINATION?

- Outstanding remuneration depending on experience
- Additional reward based on your achievement
- Excellent work-life balance through flexible hours
- Free meals on shift and 30% discount at other times
- Training and development to enhance your career
- Opportunity to take initiative and shape a business
- Genuine opportunity to shape a young business

This summer, in the Regency heart of Cheltenham, we will be opening THE FIND, our remarkable new destination that reinterprets and redefines the hospitable essence of the original English COFFEE HOUSE where society of every sort felt welcome.

Our customers can enjoy fine artisan coffees and teas along with an incredible selection of authentic, locally-produced food. Furthermore, they can relax in wonderfully eclectic surroundings that give classic Regency elegance and comfort an entertaining modern twist.

We are seeking a dynamic and determined Assistant Manager with excellent people, organisational and communication skills, who can support our vision and help us establish a profitable new business that will delight our discerning patrons.

As a young venture, we will consider both highly experienced candidates with proven skills in a related business, as well as less experienced candidates with the motivation and potential to step up to this varied and demanding role.

If, having read the job description, you would like to apply for this position, please submit your details and CV via the recruitment page on our website. We look forward to hearing from you.

THE FIND, 20 REGENT STREET, CHELTENHAM, GL50 1HE
thefind.co.uk

ASSISTANT MANAGER



PROFILE:

We are looking for someone who...

Is outgoing, energetic and determined to provide the best in food, drink and customer service

Has two years' management or supervisory experience in hospitality

Has excellent people, organisational and communication skills

Can work calmly and effectively under pressure, supporting team members as necessary

Will be a dependable deputy to our Manager and is able to take initiative

Is proficient with IT systems, spreadsheets, word processing and social media

Is a Personal Licence Holder or willing to become one with our support

KEY ROLES AND RESPONSIBILITIES:

The Assistant Manager will...

Support and deputise for our Manager in all aspects of day-to-day operations

Maximise revenue and profitability, meeting agreed business objectives and KPIs

Ensure we maintain the very highest standards of food, drink and customer service

Deliver exceptional customer experience, monitoring and managing social media and ensuring that any negative feedback is handled positively

Manage recruitment, training and staff administration, helping to inspire, support and develop a highly-motivated team

Manage all systems, including supervision of cash and point of sale, stock management, and staff rotas

Ensure we meet the highest standards of hygiene, comply with food safety guidelines, and follow best practice

Ensure we maintain a safe environment for customers and staff, complying with health and safety legislation

Ensure compliance with all licensing regulations

Provide support to our co-working facility

Next Steps

If you would like to know more about the role, please contact DAVID ORME email david@thefind.co.uk

To apply, please submit your details and CV via thefind.co.uk recruitment page.